



PCS School Closure Information



Should there be a school closure, due to weather or power outage, PCS Utilizes the service, *One Call Now*, to inform all parents and guardians of such a closure.

This information is found on the back of this memo, as well as in the PCS Handbook, Pgs. 15-16.

Please make sure we have a current phone number for you, as this is the way you would receive this message.

Thank you!

School-Wide Communication

PCS contracts the services of *One Call Now*—a voice messaging provider. This system allows the Administrator/Principal to record a message and, using the PCS database, send it to all school families via the telephone. This system allows parents to receive reminders about special events, minimum days, and holidays. In the event of a school closure (e.g., snow day) or emergency, this system would be utilized as well. ***Note: Per our contract with the company, One Call Now guarantees that they will not share your number with anyone. The PCS database that One Call Now uses is solely for the purpose of communication with PCS families.*** Should phone lines be down or impaired, radio station KFBK 1530 AM is a resource to find out if school and Extended Day programs are cancelled due to snow or other emergencies. Snow day cancellations are based on the driving conditions *at the school site* and the surrounding vicinity. It is understood that parents will trust their own judgment and make their own decisions as to the safety of transporting their children to school, based on driving conditions at their location.

Power Outage Plan

In the event of a power outage at the school, please use the following procedures:

Before school is in session: To assess if a power outage has occurred at the school, please phone the school office, 530.672.6657. If the power is on, the telephone auto-attendant will answer your call (between the 3rd and 5th ring); if the power is out, the auto-attendant cannot answer and the phone will continue to ring. If the power is out at the school, you may assume school will be canceled for the day.

During school hours: To assess power outage status during school hours, please follow the above procedure. If the power remains out for 10 minutes or more, please respond by picking up your child. In the meantime, all attempts will be made to reach families by cell phone.

School Lockdown Plan

Emergency information, including lockdowns, will be posted on the school website and updated as necessary. To access this information, visit www.providence-christian.org.